

Academic Session 2023-24

Minutes of IQAC Meetings

Dated: 15-05-2023

Meeting 1:

A meeting of IQAC was held on 15-05-2023 at 11:00 am in the Principal office. The meeting was chaired by the Principal, the Chairman of IQAC. The coordinator welcomed the chairman and members & placed the AQAR Report by IQAC for the previous academic session i.e. 2021-22 and appraised the house about the various initiatives, action taken, and outcomes/achievements. The chairman of the IQAC committee thanked and appreciated all the members of the committee for their efforts made for progress of the institution in all areas.

Agenda 1: *Analysis of feedback obtained from students and their parents for academic session 2022-23*

Decisions & Discussion: The analyzed feedback is placed in the meeting. The feedback submitted by students and their parents were discussed thoroughly with advisory committee, RUSA coordinators (Academic and Finance), controller of examination (COE) and with staff council. The feedback analysis were also discussed with the PTA executives, suggestion were taken into the account and informed all the parents about the action the college has initiated for the further improvement. The opinions and suggestion were taken from all for further fulfillment and implementation.

The questionnaire was provided to all the students through their respective WhatsApp groups. In return, total **261 responses** were collected from all the students of the first year, second year and final year (**total 986**) and **201** responses from the parents. The collected data was analyzed through pie chart analysis and the analysis of feedback was discussed at department level and staff council as well as in the IQAC meetings.

Agenda 2: *Preparation of perspective action plan for the academic session 2023-24 and other activities.*

Decisions & Discussion:

The action plan prepared for the academics session 2023-24 was placed before the chairman for the approval. The Principal cum chairman IQAC approved the action plan.

As the academic session will commence after the summer vacation, the Principal constituted various committees, appointed coordinators, incharges of clubs and societies. The Principal gave directions to the prospectus committee to expedite the task of printing the prospectus so that it will made available to all stake holder one week before the opening of the college and commencement of admission. Further, it was directed to admission committee to go through the functioning of the website for the smooth conduct of online admissions.

The committee discusses the various future plans for the smooth commencement of upcoming academic session and various activities to be conducted during the session in detail.

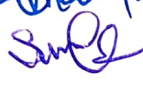
The decisions were taken on the following aspects.

1. The prospectus containing all the information regarding the admission process and courses to be offered will be uploaded on the college website before the commencement of the academic session for the various stakeholders.
2. The entire process of admission will be conducted online and regular teaching will commence strictly as per the schedule notified by the affiliating universities (S.P.U Mandi, and H.P.U Shimla). The time-table for the same will be displayed on the college website.
3. A general induction session for all freshly admitted students will be conducted in the first week after the start of regular classes to acquaint them with the various facilities available in the college and to familiarize them with the various components and requirements of choice-based credit system under RUSA. There shall also be an interactive session to introduce them to the teaching and non-teaching staff, in-charges of various clubs and societies as well as senior students.
4. The PTA general house will be organized in the mid of the September 2023 to discuss various academic and development related issues.
5. The career guidance and counseling cell will organize subject-wise and faculty-wise career-related awareness activities as well as for common competitive examinations.
6. All the departments will be asked to organize seminar/workshops.
7. Installation of additional CCTV cameras for the safety and security of the students.
8. The various academic, co-curricular and sports competitions will be organized to achieve academic student skills and moral values, to develop social and intellectual skills, and for inculcating discipline, personal development and character building as well as to give an opportunity to the students to showcase their creativity and talents.
9. The incharges of clubs and societies will be asked to conduct regular activities and to boost the outreach, extension, and general awareness programme.
10. The faculty members will be encouraged to participate in faculty development programs to enrich their knowledge.
11. The class tests, midterm examinations and compilation of internal assessment data will be completed and uploaded on university online portal as per schedule.

Further, it was decided to upload the feedback, action taken (academic session 2022-23) and perspective action plan (academic session 2023-24) on the college website for the information of all the stakeholders.

The meeting ended with a vote of thanks by the coordinator IQAC.

Committee Members:

1. Dr. Ramesh Yadav (coordinator) 
2. Dr. Duni Chand Rana (Member)
3. Mr. Atul Choudhary (co-ordinator) 
4. Mr. Ishan Marvel (Member)
5. Mr. Vikas Negi (Member) 
6. Dr. Sarwan Kumar (Member) 
7. SDO PWD Banjar, Division (Member)
8. Mrs. Dhanwanti Devi (Off. Supd.) (Member)
9. Mr. Shaurya Sharma, CSCA President (Member)
10. Mr. Jai Singh Thakur, PTA President (Member)


Principal cum Chairman

Principal
G.D.C Banjar
Distt. Kullu (H.P.)
Dr. J.S. Thakur

Academic Session (2023-24)

Minutes of IQAC Meetings

Dated: 02-08-2023

Meeting 2:

A meeting of IQAC was held on **02-08-2023 at 3:00 pm in the Principal office** with anti-ragging committee, discipline committee, faculty heads, incharges of clubs and societies and various coordinators, conveners, and was chaired by the Principal, the Chairman of IQAC. The following agendas were discussed

Agenda 1: *Admission process*

Decisions & Discussion: The coordinator IQAC appraised the principal about the smooth conduct and completion of admissions. The Principal appreciated the prospectus committee and admission committee for best effort made in admission process.

Agenda 2: *Regarding direction to anti-ragging and discipline committee*

Decisions & Discussion: The Principal cum chairman of IQAC gave directions to these committees to maintain continuous vigil in the campus to avoid untoward incident of ragging and indiscipline. The Principal also took the suggestions in this regard from these committees.

Agenda 3: *Organization of induction program for the freshly admitted students*

Decisions & Discussion: As decided in the *point 3 of Agenda 2 in the first meeting* to organize an induction program for freshly admitted students, it was decided to organize the same on 10-08-2023 in the multipurpose hall. So all the faculty members will inform and mobilize the students. The notice will also be displayed on the college website and on the notice board.

Agenda 4: *Regarding preparation of AQAR and SSR reports of NAAC.*

Decisions & Discussion: The chairman reviewed the progress of AQAR (Annual Quality Assurance Report) and SSR (Self Study Report) reports preparation. The coordinator for NAAC gave detailed information regarding their preparation for SSR report whereas IQAC committee informed that data compilation for the AQAR preparation for the previous session 2022-23 is in progress. The coordinator AISHE (All India Survey on Higher Education) also discussed the status of submission of last year AISHE report of the session 2021-22. In this regard, The Chairman gave further necessary direction to these committees.

Agenda 5: *Organization of various curricular, co-curricular and extracurricular activities.*

Decisions & Discussion: As decided in the *point no. 5, 6, 8 and 9 of Agenda 2 in the first meeting*, the in-charges of clubs, societies, career guidance counseling cell, and the subject societies are given necessary

sections to conduct regular activities to boost the outreach extension career related work and general awareness programs as per the academic calendar.

The meeting ended with a vote of thanks by the coordinator IQAC

1. Coordinator (QAAC committee)
2. Coordinator (RUSA Academic)
3. Coordinator (RUSA Finance)
4. Convener (Career Guidance & counselling and placement cell)
5. Convener (Anti-Ragging Committee)
6. Convener (Discipline Committee)
7. Convener (Women Cell)
8. Incharges
 - NCC
 - NSS
 - Eco Club
 - Road Safety Club
 - Rover and Ranger
 - Eco Energy Club

Committee Members (IQAC)

1. Dr. Ramesh Yadav (coordinator)
2. Dr. Duni Chand Rana (co-coordinator)
3. Mr. Anil Choudhary (co-coordinator)
4. Mr. Ishan Kumar (Member)
5. Mr. Vikas Negi (Member)
6. Dr. Sarwan Kumar (Member)
7. SDO PWD Banjar, Division (Member)
8. Mrs. Dharmawati Devi (Off. Secy) (Member)
9. Mr. Shourya Sharma, CSCA President (Member)
10. Mr. Jai Singh Thakur, PTA President (Member)

Principal cum Chairman

Dr. J.S. Thakur

Academic Session 2023-24

Minutes of IQAC Meeting

Dated: 02-11-2023

Meeting 3:

A meeting of IQAC was held on **02-11-2023** at **11:00 am** in the **office of the Principal** with the staff council. The meeting was chaired by the Principal, the Chairman of IQAC. The coordinator IQAC welcomed the Chairman, and the staff members. Also, the coordinator IQAC with the permission of chairman placed the agendas of the meeting. The following agendas were discussed and decisions taken thereof.

Agenda 1: *Regarding hosting a state-level Five-Days NSS (National Service Scheme) Mega Camp*

Discussion & Decisions:

The program officer of the NSS informed the house that the state NSS coordinator has informed that our college is selected as a venue to host the state level five day NSS camp. After discussion with staff, the Principal constituted various committees. Further, the Principal directed committees to start preparation for the smooth and successful conduct of the camp. Further, NSS program officer on behalf of NSS unit requested to construct a Lotus pond in the campus with a motive to spread the message of harmony among the students and society and the Principal granted the permission.

Agenda 2: *Coverage of syllabus & curriculum delivery*

Discussion & Decisions:

The Chairman took the feedback from each faculty regarding the syllabus covered in their respective courses. The Chairman also asked the faculty members to share the problems being faced by them if any in the curriculum delivery.

Agenda 3: *Conduct of mid-term examination for the academic session 2023-24*

Discussion & Decisions:

The members of the staff council are of the opinion that the midterm examination may be conducted in the month of the November keeping in view upcoming Mega Camp. The Chairman requested controller of examination (COE) to prepare date sheet for the midterm examination. Further, the COE requested all the faculties to submit the question papers and strength of students in their respective courses before 10th Nov, 2023, so that printing of question papers, answer sheets and other preparation could be done on time. It was also decided to upload the datesheet well in advance on the college website.

Staff List

Dr. Renuka Thapliyal

Dr. Ramesh Kumar

Dr. Pravesh Sharma

Mr. Rama Nand

Dr. Yog Raj

Dr. Duni Chand Rana

Dr. Dabe Ram

Mr. Atul Choudhary

Dr. Hemlata

Mr. Tikam Ram

Mr. Vikas Kumar

Mr. Ishan Marvel

Mrs. Leena Vaidya

Mr. Vikas Negi

Dr. Sarwan

Committee Members (IQAC):

1. Dr. Ramesh Yadav (coordinator)
2. Dr. Duni Chand Rana (co-coordinator)
3. Mr. Atul Choudhary (co-coordinator)
4. Mr. Ishan Marvel (Member)
5. Mr. Vikas Negi (Member)
6. Dr. Sarwan Kumar (Member)
7. SDO PWD Banjar, Division (Member)
8. Mrs. Dhanwanti Devi (Off.Supd.) (Member)
9. Mr. Chand Kumar, CSCA President (Member)
10. Mr. Jai Singh Thakur, PTA President (Member)

Principal cum Chairman

G.D.C. Banjar
Dist. Kullu (H.P.)
Dr. J.S. Thakur

Academic Session 2023-24

Minutes of IQAC Meeting

Dated: 08-02-2024

Meeting 4:

A meeting of IQAC was held on 08-02-2024 at 2:00 pm in the Principal office with SSCA and all the heads of the departments, was chaired by the Principal, the Chairman of IQAC. The coordinator IQAC welcomed the Chairman, and all the members present. The Chairman thanked and appreciated all the faculty members for successful organization of state level NSS five-days Mega Camp.

The coordinator IQAC with the permission of chairman placed the agendas of the meeting. The following agendas were discussed and decisions taken thereof.

Agenda 1: *Regarding progress of AQAR 2022-23 and AISHE report 2022-23.*

Discussion & Decisions: The IQAC coordinator informed the Principal cum Chairman of the IQAC committee that the preparation of Annual Quality Assurance Report (AQAR) for the academic session 2022-23 is in progress and will be submit well in time. The coordinator AISHE informed the Chairman that the AISHE report for the academics session 2022-23 has been submitted successfully. The Chairman acknowledged the efforts made by all the committees.

Agenda 2: *Regarding conduct of mid-term examination for the left out students.*

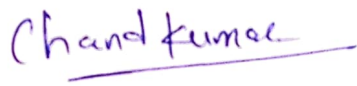
Discussion & Decisions: The IQAC coordinator informed the house that some of the students were unable to appear in the midterm examination due to their participation in state-level NCC, NSS, Rover and Ranger, inter-college sports and cultural events. The Chairman directed all the head of the departments to conduct the mid-term examination at their own level after coordinating with each department. Further, the Principal directed to compile the Internal Assessment (IA) well on time.

Agenda 3: *Regarding conduct of annual sports meet in the college.*

Discussion & Decisions:

It was also decided to conduct annual sports meet of the college on 5th March 2024. The Principal directed the Sports incharge to constitute various committees for smooth functioning.

Committee Members (IQAC):

1. Dr. Ramesh Yadav (coordinator) 
2. Dr. Duni Chand Rana (co-coordinator)
3. Mr. Atul Choudhary (co-coordinator) 
4. Mr. Ishan Marvel (Member)
5. Mr. Vikas Negi (Member) 
6. Dr. Sarwan Kumar (Member) 
7. SDO PWD Banjar, Division (Member)
8. Mrs. Dhanwanti Devi (Off.Supd.)(Member)
9. Mr. Chand Kumar, CSCA President (Member) 
10. PTA President (Member)


Principal cum Chairman

Dr. J.S. Thakur
G.D.C. Banjar
Dist. Kullu (H.P.)

Academic Session 2023-24

Minutes of IQAC Meeting

Dated: 06-04-2024

Meeting 5:

A meeting of IQAC was held on **06-04-2024 at 2:00 pm in the Principal office** with IQAC and with the staff, CSCA, and PTA executives. It was chaired by the Principal, the Chairman of IQAC. The coordinator IQAC welcomed the Chairman, and all the members present.

Agenda 1: *To organize CSCA function and annual prize distribution function*

Discussion & Decisions:

It was decided to organize annual function on 21st April 2024 respectively. The Chairman gave necessary directions to all the committees constituted for the above said purposes for timely preparation.

Committee Members (IQAC):

1. Dr. Ramesh Yadav (coordinator)
2. Dr. Duni Chand Rana (co-coordinator)
3. Mr. Atul Choudhary (co-coordinator)
4. Mr. Ishan Marvel (Member)
5. Mr. Vikas Negi (Member)
6. Dr. Sarwan Kumar (Member)
7. SDO PWD Banjar, Division (Member)
8. ~~Mrs. Dhanwanti Devi~~ (Off. Supd.) (Member)
9. Mr. Chand Kumar, CSCA President (Member)
10. PTA President (Member)

Ramesh

Duni

Atul

Sarwan

Chand Kumar

Chand Kumar

Dr. J. S. Thakur
Principal cum Chairman
Principal
G.D.C. Banjar
Dr. J. S. Thakur
Dist. Kangra (H.P.)

Academic Session 2023-24

Minutes of IQAC Meeting

Dated: 25-04-2024

Meeting 6:

A meeting of IQAC was held on **25-04-2024 at 3:00 pm in the Principal office** with IQAC. It was chaired by the Principal, the Chairman of IQAC. The coordinator IQAC welcomed the Chairman, and all the members present.

Agenda 1: Regarding the approval for the submission of AQAR of academic session 2022-23

Decision: The IQAC committee informed the principal that AQAR for the academic session 2022-23 is prepared. The committee briefly outlined all the major aspects of the report and requested the Chairman for the approval and the final submission of the same. The Chairman gave his approval for the submission.

Committee Members (IQAC):

1. Dr. Ramesh Yadav (coordinator)
2. Dr. Duni Chand Rana (co-coordinator)
3. Mr. Atul Choudhary (co-coordinator)
4. Mr. Ishan Marvel (Member)
5. Mr. Vikas Negi (Member)
6. Dr. Sarwan Kumar (Member)
7. SDO PWD Banjar, Division (Member)
8. ~~Mrs. Dhanwanti Devi~~ (Off. Supd.) (Member)
9. Mr. Chand Kumar, CSCA President (Member)
10. PTA President (Member)

Rama

Atul

Ishan

Sarwan

Chand Kumar

*Chand Kumar
(CSCA President)*

A. Hall
Principal cum Chairman
G.D.C. Banjar
Dr. J.S. Thakur
Dist. Kullu (H.P.)