

Academic Session 2022-23

Minutes of IQAC Meetings

Dated: 30-05-2022

Meeting 1:

A meeting of IQAC was held on 30-05-2022 at 3:00 pm in the Principal office. The meeting was chaired by the Principal, the Chairman of IQAC. The coordinator welcomed the chairman and members & placed the Annual Report of IQAC for the previous academic session i.e. 2021-22 and appraised the house about the various initiatives, action taken, and outcomes/achievement. The chairman of the IQAC committee thanked and appreciated all the members of the committee for their efforts made for progress of the institution in all areas.

Agenda 1: Analysis of feedback obtained from students and their parents for academic session 2021-22

Decisions & Discussion: The analyzed feedback is placed in the meeting. The feedback submitted by students and their parents were discussed thoroughly with advisory committee, RUSA coordinators (Academic and Finance), controller of examination (COE) and with staff council. The opinions and suggestion were taken from all for further fulfillment and implementation.

Details of feedback parameters, analysis and action taken

The feedback for academic session 2021-22 was obtained online from the students and their parents through Google forms. For this, college has developed its own questionnaire (weblink <http://gdcbanjar.edu.in/iqac/feedback>) for all these stakeholders as per the NAAC guidelines having following questions for the students.

1. How was the online admission process?
2. How was the academic discipline (Timely conduct of lecture)?
3. How well is the teachers' approach to teaching?
4. How is the fairness of the internal evaluation process by the teachers?
5. What percentage of teachers uses ICT tools such as LCD projectors, Multimedia etc while teaching?
6. How is the student teacher interaction?
7. Over all college discipline?
8. How is the college infrastructure?

The questionnaire was provided to all the students through their respective WhatsApp groups. In return, total 526 responses were collected from all the students of the first year, second year and final year (total 996). The collected data was analyzed through pie chart analysis and the analysis of feedback was discussed at department level and staff council as well as in the IQAC meetings. The appropriate steps were taken in the few areas where improvement was required.

1. **Improvement in the online portal/website for the admission to make it more students friendly.**

In this regard, the college has already decided to purchase new domain for improvement in online portal for the admission process.

Action Taken: The College has taken action in this regard in previous year and the shortcomings which were observed during last academic session (2020-2021) have been rectified.

2. **Need to improve percentage of teachers using ICT tools**

There was a considerable increase in the usage of ICT tools by the teachers

Action Taken: Teachers are made familiar with usage of new ICT tools

3. **College Infrastructure**

In order to improve the college infrastructure, adequate number of steps has already been taken in the previous session and following new infrastructure is made available to the students.

1. Language lab.
2. Development of Research Center.
3. GIS lab (Geography department)
4. Fully digitalized college Library, including digital cataloging of books, subscription to INFLIBNET has been made, Newspaper, increase in sitting capacity of the library.
5. Installation and proper functioning of digital lectern/podium, projectors.
6. Fully enabled wifi classrooms, internet facility in the college.
7. Purchase of CCTV camera.
8. Construction of Water harvesting tank.

Parent's feedback and suggestions, were also obtained on the indices like

1. Are you satisfied with the progress of their wards?
2. Do you regularly keep check on the activities of your wards in the college?
3. Do you remain in touch with the faculty?
4. Are you satisfied with the infrastructure facilities in the college like library, sports, ICT and teaching learning process
5. Are you satisfied with the discipline?
6. On which component, the college should give more emphasis like transportation, internet facility, communication skill, job placement, leadership and skill development.

Response

The majority of the parents were fully satisfied with progress and facilities in the college in this regard we get 614 responses.

Action Taken

All the suggestions were considered discussed with parents in the PTA meeting and informed about the action which college has initiated for further improvement.

Agenda 2: Preparation of perspective action plan for the academic session 2022-23

Discussion: As the academic session will commence after the summer vacation, the Principal constituted various committees, appointed coordinators, incharges of clubs and societies. The Principal gave directions to the prospectus committee expedite the task of printing the prospectus so that it will be made available to all the stake holder one week before the opening of the college and commencement of admission. Further, it was directed to admission committee to go through the functioning of the website for the smooth conduct of online admissions.

The committee discusses the various future plans for the smooth commencement of upcoming academic session and various activities to be conducted during the session in detail.

The decisions were taken on the following aspects.

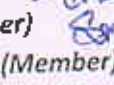
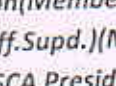
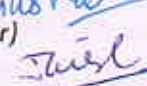
1. The prospectus containing all the information regarding the admission process and courses to be offered will be uploaded on the college website before the commencement of the academic session for the various stakeholders.
2. The entire process of admission will be conducted online and regular teaching will commence strictly as per the schedule notified by the affiliating universities (S.P.U Mandi, and H.P.U Shimla). The time-table for the same will be displayed on the college website.
3. A general induction session for all freshly admitted students will be conducted in the first week after the start of regular classes to acquaint them with the various facilities available in the college and to familiarize them with the various components and requirements of choice-based credit system under RUSA. There shall also be an interactive session to introduce them to the teaching and non-teaching staff, in-charges of various clubs and societies as well as senior students.
4. The career guidance and counseling cell will organize subject-wise and faculty-wise career-related awareness activities as well as for common competitive examinations.
5. All the departments will be asked to organize seminar/workshops.
6. The various academic, co-curricular and sports competitions will be organized to achieve academic student skills and moral values, to develop social and intellectual skills, and for inculcating discipline, personal development and character building as well as to give an opportunity to the students to showcase their creativity and talents.
7. Many developmental works are in progress through the HPPWD and HIMUDA (Govt. Executive Agencies). These agencies will be asked to expedite the work to make these facilities available for the students at the earliest.
8. The in-charges of clubs and societies will be asked to conduct regular activities and to boost the outreach, extension, and general awareness programme.

9. The faculty members will be encouraged to participate in faculty development programs to enrich their knowledge.
10. The Class tests, midterm examinations and compilation of internal assessment data will be completed and uploaded on university online portal as per schedule.
11. The installation of display/pin board for each faculty, clubs and societies for the information purpose.
12. The information board of NCC, NSS, Rover and Ranger, Eco-club, and Eco energy club will be installed in the campus.

Further, it was decided to upload the feedback, action taken (academic session 2021-22) and perspective action plan (academic session 2022-23) on the college website for the information of all the stakeholders.

The meeting ended with a vote of thanks by the coordinator IQAC.

Committee Members:

1. Dr. Ramesh Yadav (coordinator) 
2. Dr. Duni Chand Rana (Member) 
3. Mr. Atul Chaudhary (Member) 
4. Mr. Ishan Marvel (Member) 
5. Mr. Vikas Negi (Member) 
6. Dr. Sarwan Kumar (Member) 
7. SDO PWD Banjar, Division (Member)
8. Mrs. Dhanwanti Devi (Off. Supd.) (Member) 
9. Mr. Shaurya Sharma, CSCA President (Member)
10. Mr. Jai Singh Thakur, PTA President (Member) 


Principal cum Chairman

Principal Thakur
Govt. Degree College
Banjar, Distt. Kulu (H.P.)
O. Code 215

Academic Session 2022-23
Proceeding of IQAC Meetings

Dated: 22-11-2022

Meeting 3:

A meeting of IQAC was held on 22-11-2022 at 3:00 pm in the office of the Principal with the staff council, COE and was chaired by the Principal, the Chairman of IQAC. The coordinator IQAC welcomed the Chairman, and the staff members. Also, the coordinator IQAC with the permission of chairman placed the agendas of the meeting. The following agendas were discussed and decisions taken thereof.

Agenda 1: Preparation regarding visit of expert committee of S.P.U Mandi

Decisions & Discussion: The visit of expert committee of Sardar Patel University (S.P.U), Mandi is scheduled on 16-12-2022 for inspection of the college for the grant of affiliation. The IQAC informed the house regarding the various parameters to be inspected on the visit. The Chairman gave necessary direction to all the faculties as well as incharges of various clubs and societies to keep their records updated as per the need.

Agenda 2: Coverage of syllabus & curriculum delivery

Decisions & Discussion: The Chairman took the feedback from each faculty regarding the syllabus covered in their respective courses. The Chairman also asked the faculty members to share the problems being faced by them if any in the curriculum delivery.

Agenda 3: Conduct of mid-term examination for the academic session 2022-23

Decisions & Discussion: The members of the staff council are of the opinion that the midterm examination may be conducted after the winter vacations. The Chairman requested controller of examination (COE) to prepare date sheet for the midterm examination. Further, the COE requested all the faculties to submit the question papers and strength of students in their respective courses before 15th Dec 2022, so that printing of question papers, answer sheets and other preparation could be done on time. It was also decided to upload the datesheet well in advance on the college website.

Agenda 4: Organization of annual sports meet, CSCA function and annual prize distribution function

Decisions & Discussion: It has been decided to organize annual sports meet, CSCA function and annual prize distribution function in the month of March 2023. The dates will be finalized after the conduct of midterm examination.

Staff List

Dr. Renuka Thapliyal
Dr. Ramesh Kumar *R.K.*
Mr. Rama Nand
Dr. Yog Raj
Dr. Duni Chand Rana *Duni*
Dr. Dabe Ram *D.R.*
Mr. Atul Choudhary *Atul*
Dr. Hemlata
Mr. Tikam Ram *Tikam*
Mr. Vikas Kumar *Vikas*
Mr. Ishan Marvel
Mrs. Leena Vaidya *Leena*
Mr. Vikas Negi *Vikas*
Dr. Sarwan *Sarwan*

Committee Members (IQAC):

1. Dr. Ramesh Yadav (coordinator) *R.Y.*
2. Dr. Duni Chand Rana (co-coordinator) *Duni*
3. Mr. Atul Choudhary (co-coordinator) *Atul*
4. Mr. Ishan Marvel (Member) *Ishan*
5. Mr. Vikas Negi (Member) *Vikas*
6. Dr. Sarwan Kumar (Member) *Sarwan*
7. SDO PWD Banjar, Division (Member)
8. Mrs. Dhanwanti Devi (Off. Supd.) (Member) *Dhanwanti*
9. Mr. Shaurya Sharma, CSCA President (Member) *Shaurya*
10. Mr. Jai Singh Thakur, PTA President (Member) *Jai Singh*

[Signature]
Principal cum Chairman
Principal
Govt. Degree College
Banjar, Kullu (H.P.)
Q. Code 419

Academic Session 2022-23

Proceeding and Minutes of IQAC Meetings

Dated: 10-08-2022

Meeting 2:

A meeting of IQAC was held on 10-08-2022 at 3:00 pm in the office of the Principal with anti-ragging committee, discipline committee, faculty heads, incharges of clubs and societies and various coordinators, conveners, and was chaired by the Principal, the Chairman of IQAC. The following agendas were discussed

Agenda 1: Admission process

Decisions & Discussion: The coordinator IQAC appraised the principal about the smooth conduct and completion of admissions of second and third year and ongoing admissions of 1st year is in process. The Principal appreciated the prospectus committee and admission committee for best effort made in admission process.

Agenda 2: Regarding direction to anti-ragging and discipline committee

Decisions & Discussion: The Principal cum chairman of IQAC gave directions to these committees to maintain vigil in the campus to avoid untoward incident of ragging and indiscipline. The Principal also took the suggestions in this regard from these committees.

Agenda 3: Organization of induction program for the freshly admitted students

Decisions & Discussion: As decided in the point 3 of Agenda 2 in the first meeting to organize an induction program for freshly admitted students, it was decided to organize the same on 25-08-2022 in the multipurpose hall. So all the faculty members will inform and mobilize the students. The notice will also be displayed on the college website and on the notice board.

Agenda 4: Regarding preparation of AQAR and SSR report of NAAC.

Decisions & Discussion: The chairman reviewed the progress of AQAR and SSR report preparations. The coordinator for NAAC gave detailed information regarding their preparation for SSR report whereas IQAC committed informed that data compilation is in progress. In this regard, The chairman gave further necessary direction to these committees.

Agenda 5: Organization of various curricular, co-curricular and extracurricular activities.

Decisions & Discussion: As decided in the point 4 & 6 of Agenda 2 in the first meeting, the in-charges of clubs and societies are asked to conduct regular activities to boost the outreach, extension, and general awareness programs as per the academic calendar and time to time communicated by the Directorate of Higher Education as well as various other Govt. departments.

Agenda 6: The conduct of activities by career guidance, counseling and placement cell

Decisions & Discussion: In the meeting the convener of the said committee submitted a detailed plan of activities to be conducted by the cell. The Chairman approved the plan of action proposed by the said committee and asked to initiate their interaction in accordance with the proposed plan.

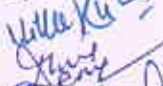
Agenda 7: Regarding progress of various developmental works in the college.

Decisions & Discussion: The chairman took the information about the progress of ongoing developmental work and gave direction to the development committee for continuous supervision of said works.

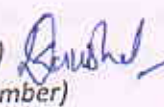
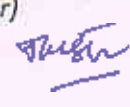
Agenda 8: Code of conduct for staff and students.

Decisions & Discussion: It is decided to upload and display the code of conduct for students and staff on the college website.

The meeting ended with a vote of thanks by the coordinator IQAC.

1. Coordinator (NAAC committee): 
2. Coordinator (RUSA Academic): 
3. Coordinator (RUSA Finance): 
4. Convener (Career Guidance & counseling and placement cell): 
5. Convener (Anti-Ragging Committee): 
6. Convener (Discipline Committee): 
7. Convener (Women Cell): 
8. Incharges
 - NCC: 
 - NSS: 
 - Eco Club: 
 - Road Safety Club: 
 - Rover and Ranger: 
 - Eco Energy Club: 

Committee Members (IQAC):

1. Dr. Ramesh Yadav (coordinator) 
2. Dr. Duni Chand Rana (co-coordinator) 
3. Mr. Atul Chaudhary (co-coordinator) 
4. Mr. Ishan Marvel (Member) 
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Principal cum Chairman

Dr. J.S Thakur .

Principal
Govt. Degree College
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O. Code 215

Academic Session 2022-23

Minutes of IQAC Meeting

Dated: 14-03-2023

Meeting 4:

A meeting of IQAC was held on 14-03-2023 at 3:00 pm in the office of the Principal with the advisory committee and CSCA and was chaired by the Principal, the Chairman of IQAC. The coordinator IQAC welcomed the Chairman, and all the members present. The Chairman thanked and appreciated all the faculty members, incharges for their efforts for successful conduct of inspection during the visit of expert committee of S.P.U Mandi. He also thanked COE, and committee members for the smooth conduct of midterm examination.

The coordinator IQAC with the permission of chairman placed the agendas of the meeting. The following agendas were discussed and decisions taken thereof.

Agenda 1: *To organize CSCA function and annual prize distribution function*

Decisions & Discussion: It was decided to organize the above said functions on 28th & 29th March-2023 respectively. The Chairman gave necessary directions to all the committees constituted for the above said purposes for timely preparation.

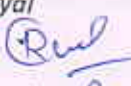
Agenda 2: *Approval for the submission of AQAR 2021-22*

Decisions & Discussion: The IQAC coordinator informed the Principal cum Chairman of the IQAC committee that the Annual Quality Assurance Report (AQAR) for the academic session 2021-22 has been prepared. The report is placed in the house for the approval and submission. The Chairman acknowledged the efforts made by all the committee members for timely preparation of the report. At the end, the Chairman gave his approval for the final submission.

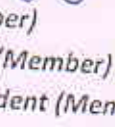
Agenda 3: Regarding the conduct of Annual practical examinations, preparation, compilation and uploading of internal assessment of the students for the academic year 2022-23.

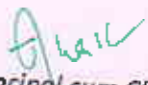
Decisions & Discussion: The chairman cum Principal gave necessary directions in this regard for timely conduct of practical examination as per the schedule notified by affiliating universities and uploading of internal assessment & practical awards of all the students on the online web portal of the universities well in time.

Advisory Committee

Dr. Renuka Thapliyal
Dr. Ramesh Kumar 
Dr. Yog Raj
Mrs. Leena Vaidya 
Dr. Duni Chand Rana 
Mr. Atul Choudhary 

Committee Members (IQAC):

1. Dr. Ramesh Yadav (coordinator) 
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