

Minutes of

IQAC Meeting (2021-22)

19.7.2021.

The first meeting of IQAC for the session was held in the Principal's office on 19 July, 2021 at 10 AM. The following members were present —

1. Mrs. Neeraj K. J. ~~Ref~~
2. Dr. Renuka Tripathi
3. Dr. Renuka Yadav (Ref)
4. Dr. Duni Chand Rana ~~Ref~~
5. Mr. Atul Chaudhary ~~Ref~~
6. Mrs. Rishi Ahluwalia ~~Ref~~

The agenda of the meeting was to review the last year's plan, achievements etc. & making an action plan for the session 21-22 keeping in view the feedback, status of the developmental works being done ^{or have} undertaken, situation arising due to continuance of Covid-19 pandemic etc.

Minutes of the meeting —

1. It was decided that a workshop for all staff members will be held for handling new website which was developed recently. The office staff will also be trained for handling of the newly developed office-management system.
2. As the Covid-19 pandemic is still ^{online/offline} persisting, decisions regarding the classes will be taken as per the

guidelines issued by the Govt. from time to time & teachers will be encouraged to use more & more ICT tools/^{options} for effective teaching — online and offline.

3. For the welfare of students and for keeping them update, all the important notices will be displayed on ^{the} college website and will be circulated in WhatsApp groups and ~~online~~

4. Counseling sessions will be held online/offline during these corona times so as to lessen their anxiety and stress. Students will also be encouraged to disseminate the information related to ^{safety measures during} Covid-19 to their family members & neighbourhood & thus participate in extension activities for the welfare of the society.

4. Departmental webinars will be organised from time to time and online/offline invited lectures will be organised on wide range of themes and issues concerning life like human rights, legal rights, gender, caste-class divide, environmental protection so as to shape the students into socially responsible citizen.

5. Many developmental works were initiated during the previous session i.e. 20-21 and funds for various ~~extension~~ works to be undertaken have been deposited ~~with~~ the HPPWD authorities. The authorities will be

asked to speed start work of
canteen upgradation, sports complex,
sewerage & retelling of approach
road to college ^{sewerage system and broadgradable}
paint work ^{as soon as possible}.

The AMMDA authorities will also be
asked to speed up the ^{paving of ground & landscaping} process
of making estimates for parking area
for staff as well as for students &
visitors. ^{no} that the same could be
sent to the higher authorities
for administrative approval and
work could be initiated as soon

as possible. Estimates for electric work, required for
installation of ^{computers in} language lab and for podiums in
short class room ^{will be made & work will be undertaken}
as early as possible.

6. The incharges of N.S.S., N.C.C.
and Scouts and Rangers will also
be asked to plan their activities
so as to motivate students to
participate in ^{extension} activities.

7. As the N-List subscription is in the
process, after its completion
N-List college admin will be
appointed and individual login
usernames & passwords for faculty
members and students will be
created and a workshop will be
organised for students so that
they are well versed with the use of
e-library.

8. As the grant had been received for career counseling activities under Uthraight Mahavidyalaya Yojna and MOUs had been signed with 3 firms for career guidance sessions, OTTs, Job mela and capacity building workshop and Industry Interaction, the coordinator of Career Counseling cell will be asked to collect the forms so as to get the details of the activities so that the maximum participation of students could be ensured by giving them information in this regard.

9. Various online / off line competitions will be held during the sessions so as to give opportunity to students to showcase their creativity and talent as well as to fight negativity affecting them during corona times. Besides the regular tutorials, at least 3-4 mentoring sessions will be held by the teachers for their major subject students and the teachers will be provided the format for keeping record of these mentoring sessions.

10. All the teachers, members of various committees, cells, clubs etc. will be asked to prepare reports on various activities organised by them so that

They can be uploaded on the website as soon as the completion of the activity. Teachers will also be asked to maintain record of Students' Progression to higher studies so that of their employment along with the provision the form of record / appointment letter etc.

11. Joint meetings with the staff will be conducted by IQAC & NAAC committee for the preparation of SSR for the forthcoming NAAC Accreditation process.

Reported by

Neeraj Kumar

Neeraj Kumar

IQAC Coordinator

Neeraj Kumar
Principal
Govt Degree College
Banjar Dist Kullu (H.P.)
Banyar.

IQAC Meeting with Staff Council.

19.7.21.

The ^{teaching} meeting of the IQAC with the staff was held in the conference hall & this meeting was held jointly with the NAAC committee on 19th July, 2021 at 12.15 PM. The following members were present in the meeting:

1. Mrs. Neeraj Kefom Neeraj
2. Dr. Fogade Thekum
3. Dr. Renuke Thepliyal Renuke
4. Dr. Ramesh Yader Ramesh
5. Mr. Naresh Kamal Naresh
6. ~~Dr.~~ Yograj Yograj
7. Dr. Duni Chand Rane Duni
8. Mr. Suresh Kumar Suresh
9. Atul Chaudhary Atul
10. Mrs. Jyoti Bala Jyoti
11. Mrs. Manika Manika
12. Mrs. Riche Ahluwalia Riche
13. Dr. Sunil Kumar Sunil
14. Dr. Ashok Kumar Ashok
15. Mr. Tikkam Tikkam
16. Mr. Vikas Nagi Vikas Nagi
17. Mr. Vikas Kumar Vikas
18. Mr. Rajneesh Rajneesh
19. Mr. Rajesh Kumar Rajesh
20. Dr. Dabe Rani Dabe
21. Mr. Naresh Kumar Naresh

Agenda — 1. To issue guidelines to all the staff members for enhancing quality in teaching-learning process.

2. To encourage teachers to link their Subject Knowledge with real life situations so that students understand the relevance of their knowledge and use their critical & analytical faculties in solving various issues concerning life & its problems.
3. To encourage teachers to help students in developing their skills & professional abilities for enhancing their employment opportunities.
4. To discuss with the teachers the Criteria I & II in detail for preparation of SSR for the NAAC Accreditation cycle - 2.

Minutes of the Meeting:

1. The teaching staff members were apprised of the new framework of NAAC Accreditation and were given detailed guidelines in order to maintain quality in ~~Curriculum~~ as well as co-curricular activities.
2. If due to corona pandemic, the

off line classes don't begin immediately, then the individual teachers will hold induction meetings for the 1st year students online and apprise them of their curriculum, subject codes & names as well as the objectives of the programmes & possible / ^{expected} outcomes of the respective programmes. They will also tell the newcomers about various facilities and support services for them in case they need any help.

3. The teachers were asked to give the reports on various activities organised by them in their respective departments / clubs / committees on the circulated proforma so that they could be uploaded on the website within 3-4 days after the completion of activity.

4. In the mentoring sessions organised by ^{teachers} DSEI students' problems will be ~~sorted~~ & there would be discussions on issues of day-to-day concerns of our society & how students can be engaged to solve those problems & how they can contribute in extension activities for the welfare of the community.

It was decided that all
5. Teachers will try to organize
programmes, workshops etc.
for skill development of
students besides the
sessions organised by
the Career Counselling & Placement
cell.

5. After these general guidelines,
the NAAC coordinator
Prof. Navneet Kaur discussed
the format of Criterion I &
Criterion II. So far as the
concerned teachers engaged in
preparation of SSR Criterion I & II
are well acquainted with the
requirements & the date needed for
that.

Reported by
Nipun
NAAC
Coordinator

Principal
Governing Body
Banyan
C. C. Bhatnagar

Meeting of IQAC

November 25th, 2021

A meeting of IQAC was held on November 25th, 2021 under the chairmanship of Prof. Neeraj Kapoor, Principal Govt. Degree College Banjar in the Principal Chamber at 2:00 PM. The following agenda were discussed in the meeting:

1. Coverage of Syllabus.
2. To conduct Mid-term Test/Examination.
3. Related to estimates of Parking in the Campus and other developmental activities including Sports Complex.
4. Progress of Mentoring Session.
5. On job training and job Mela.
6. Progress of activities of Clubs and Societies.

Discussions :-

It was decided that every subject teacher will submit the detail of coverage of syllabus of their respective subject by December 6th, 2021. Since almost all the teachers were engaged in election duties for one month, in the month of October. Then it was decided that Mid-term examinations will be held at with the conceltation ~~and~~ of staff members in the second week of February, 2022. Further the smooth conduct of examination Question Papers will be submitted to DOE upto December 25, 2021 and all the Mid-term exam. related preparations will be completed by December, 31, 2021. Date Sheet of

Mid-term exam will be displayed on the notice board and college website upto December 25th, 2021.

The progress of all developmental activities being conducted in the campus were thoroughly discussed and it was decided to request the PWD to expedite the ongoing developmental work at the earliest.

It was further decided that the every teacher will submit mentoring session report by December, 20, 2021.

It was decided that every clubs and societies will organised functions and awareness activities and submit report to the undersigned.

The following members of the committee were present in the meeting:

- | | |
|---------------------|---------------------|
| 1. <u>Qul</u> | 5. <u>Admiral S</u> |
| 2. <u>Winkler</u> | 6. <u>Admiral S</u> |
| 3. <u>Admiral S</u> | 7. <u>Admiral S</u> |
| 4. <u>Admiral S</u> | 8. <u>Admiral S</u> |

The meeting ended with the vote of Thanks by Coordinator IQAR.

Qul
Coordinator IQAR

N. N.
Principal
Government College
Bardhaman District (H.P.)
B.N. Barman

Meeting of IQAC

23rd March, 2021

A meeting of IQAC was held on March 23rd, 2021 in the Chairmanship of Prof. Neeraj Kapoor, Principal Govt. Degree College Raigarh in the principal's chamber at 2:00 PM. The following agenda were discussed in the meeting:

1. Regarding submission of AQAR for the session 2020-21.
2. To get the feed back from Students/Parents/Teachers/OBA for academic Session 2021-22.
3. To discuss about organising the annual cultural function and annual Prize distribution function.
4. Progress of establishment of language lab and GIS Lab in geography Deptt.
5. To install the display board and sign board in each faculty, Career-Counselling Cell, societies and Multipurpose hall and sign boards alongwith logos of clubs NCL, NSS and Ravens & Rangers.
6. Completion of annual practicals compilation and uploading of LIA on university website.

Discussions :-

The AQAR prepared for the academic session 2020-21 was discussed ~~thoroughly~~ thoroughly and finally approved by the Chairperson.

and was decided to submit it by March 30th, 2022.

It has been decided to seek the feedback on structured Questionery through online from all stake holders i.e. students, teachers, parents and OSA for the academic session 2021-22. Every faculty member will share the feedback from the respective WhatsApp groups. The feedback forms are also available in the college website.

It has already been decided in the staff meeting that annual cultural function and annual prize distribution function will be held on April 1st & 2nd 2022, and chief guest will be Principal GDC Banjar for cultural function and Education Minister Govt. of H.P. and MLA Banjar Constituency for annual function respectively.

Feedback from various committees constituted from different purposes regarding preparation for functions were taken.

The language lab and GIS Lab were established as per the requirement successfully.

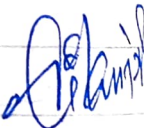
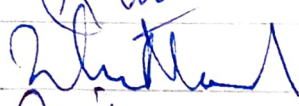
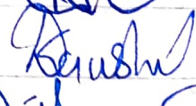
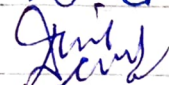
It has been decided to install Eight (8) display board for all faculties, Career-

Counselling Cell, Clubs, Societies, Multifurpose hall and conference hall.

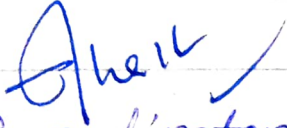
The sign boards of NLL, NSS, Rovers & Rangers along with logos of Clubs and Energy Clubs will also be installed in the College Campus. The development committee will be asked to be asked to be asked to this work.

The IQAC informed the Principal that annual Practical examinations has been conducted as per the HPL Schedule. The awards of Practical examination and LCA of all subjects has also been uploaded on university website online portal successfully.

The following Members of Committee were present in the meeting:

- | | | |
|--|---|---|
| 1.  | 5.  | 9.  |
| 2.  | 6.  | 10.  |
| 3.  | 7.  | 11.  |
| 4.  | 8.  | |

The meeting ended with the vote of thanks by the Co-ordinator IQAC.


Co-ordinator
IQAC


Principal
Government Degree Coll
Bapatla District (H.P.)

meeting of IQAC.

May 20, 2022

A meeting of IQAC was held on May 20, 2022 under the chairmanship of Prof. Neeraj Kapoor, Principal G.O.C. Banjar in the Principal Chamber at 2.00 pm. The following agenda's were discussed in the meeting:

1. Admission: Academic Calendar, co-curricular activities for the session 2022-23 will be decided as per affiliated university notification.
2. N.E.P Committee will be formed to discuss the steps which can be helpful to implement NEP.
3. Preparation of Prospectus
4. Subject wise action plan for the session 2022-23
5. To conduct online workshop for online admission process
6. Installation of CCTV cameras.
7. Pw.D authorities will be asked to expedite the developmental work at the earliest
8. Other academic activities i.e. Time-Table preparation, Analysis of feedback for the session 2021-22
9. P.T.A meeting will be held to discuss the proposal for college developmental work.
10. As the OSA Tenure has been completed hence new OSA body will be formed in the session 2022-23.
11. The process of accreditation of NAAC will be expedited.
12. Book bank for needy students will be established.
13. It was decided to have permanent

display board of anti Ragging and sexual harassment committee with the names and telephone numbers of Committee members - IQAC will prepare a action plan for the academic session 2022-23

The following members of the committee were present in the meeting

- | | | | |
|---------------------------|----|-----------------------|-----------------------|
| 1. <u>Dr. [Signature]</u> | 10 | 4. <u>[Signature]</u> | 7. <u>[Signature]</u> |
| 2. <u>[Signature]</u> | 11 | 5. <u>[Signature]</u> | 8. <u>[Signature]</u> |
| 3. <u>[Signature]</u> | | 6. <u>[Signature]</u> | 9. <u>[Signature]</u> |

The meeting ended with the vote of thanks by the coordinator IQAC.

[Signature]
Coordinator
IQAC

[Signature] Principal
Principal
Government Degree College
Banjar Disu, Kullu (H.P.)
Banjar